

SHORT TERM VACANCY NOTICE

Applications in the prescribed format are invited from the interested eligible candidates for the following posts on Short Term Contract basis in the Directorate of Tribal Welfare, Port Blair as per the details given below:-

I. Vocational Instructor (Stenography) - One Post

- (i) Place of Posting : Car Nicobar
- (iv) Total Emoluments per month : Rs. 9300/- p.m.
- (iii) Nature of Job : Imparting Training in the Stenography field in Vocational Training Centre, Car Nicobar
- (iv) Educational Qualifications :
Essential: Pass in Sr. Secondary School Certificate (XII Std) or equivalent Craft Instructor Certificate in Stenography of the Industrial Training Institute

Desirable: Atleast two years experience in the trade.

- (v) Age* : 18 – 33 years for Male
 18 – 38 years for Female

* Further in deserving cases the age limit can be relaxed if a suitable candidate is not available within above age group.

The last date for the receipt of filled in application along with attested copies of all testimonials in the Directorate of Tribal Welfare, Secretariat Complex, Port Blair by **15.5.2009**.


Assistant Commissioner(TW)
Port Blair

FORMAT OF APPLICATION

1.	Name of the Post	
2.	Name of the Candidate (In Block letters only)	
3.	Father's/Husband's Name	
4.	Date of Birth	
5.	Present Age (As on 30.4.2009) YearsMonths Days
6.	Educational Qualifications	
7.	Other Qualification	
8.	Experience, if any	
9.	Category (General/ST/OBC)	
10.	Category of Local Certificate	
11.	Employment Exchange No.	
12.	Permanent Address	
13.	Present Postal Address with Phone No.	
<p>I hereby declare that all the information furnished above by me in the application are true and correct to the best of my knowledge and belief. I do understand that in the event of any information being found false or incorrect before or after the selection, my candidature is liable to be cancelled followed by legal action.</p>		
Date:		Signature of Candidate

No.1-600/2007-TW/ 312
ANDAMAN & NICOBAR ADMINISTRATION
Directorate Of Tribal Welfare
Secretariat Complex

Port Blair, the dated 30 April, 2009

To
All HODs
A & N Administration,
Port Blair

Sub:- Publication of Vacancy Notice- reg.

Sir,

I am to say that one Group-C post of Vocational Instructor (Stenography) at Vocational Training Centre, Car Nicobar is proposed to be filled up on deputation on short terms contract basis. In this connection a Vacancy Notice is enclosed with the request to circulate amongst all the eligible officials working under your control and the application of the willing officials may be forwarded duly verified from the service record by 15/5/2009 positively.

Yours faithfully,

sd/

Assistant Commissioner (TW)
OBC/1-600

1. Copy forwarded to the Officer in-charge (IP), Directorate of IP&T, Port Blair with the request to get the enclosed Vacancy Notice published in the Daily Telegrams for three consecutive days w.e.f 3/5/2009.
2. The Employment Officer, Employment Exchange, Port Blair with the request to sponsor the names of eligible candidates w.e.f 13/5/2009 for further action.
3. The Chief Editor, The Daily Telegrams, Port Blair.
- ~~4.~~ The In-charge, NIC, Secretariat, Port Blair

R. Prasad
Assistant Commissioner (TW)