

### VACANCY NOTICE

Applications are invited from the **eligible candidates** for appointment to the under mentioned post on regular basis. The application along with testimonials indicating educational qualification, age proof, EE Regn. Card and Local Certificate, one spare photograph of size, if any should reach to the Directorate of Health Services, Port Blair on or before **20..08.2014** positively in the prescribed format. No applications will be entertained after due date.

01.	Designation of the post	Surveillance Worker/Head Worker
02.	No. of vacancies	14(Fourteen)
03.	Vacancies reserved for various categories	General- 08 OBC-05 ST-01
04.	Pay Band & Grade Pay	Rs.5200-10200 -Plus Grade Pay 1800
05.	Educational/Technical qualification & experience	Xth Std. (Secondary School Examination) passed from a recognized Board/ Institution.
06	Cut- off date to determine the minimum/ maximum age limit	31.07.1981/1976 respectively and not later than 31.07.1996
07	Applicability of age relaxation to various categories	18 to 33 years for male 18 to 38 years for female <i>Note (1):</i> Age Relaxable for Govt. Servants and ST candidates up to 5 years , for OBC candidate 03 years in accordance with the instructions/ orders issued by the Govt. of India. <i>Note(2):</i> The crucial date for determining the age limit shall be the closing date for receipt of application from the candidates
08	Method/Scheme of Recruitment	100% by Direct Recruitment Written examination followed by interview
09	Syllabus for the written examination	<b>1. SYLLABUS FOR WRITTEN EXAMINATION:</b> (1) General Intelligence & Reasoning

		<p>(ii) English Language and Comprehension</p> <p>(iii) Quantitative Aptitude</p> <p>(iv) General Awareness</p>
10	Documents to be enclosed	<p>(i) Two copies of recent passport size (3.5x4.5cm) photograph to be attached with the <u>Application Form</u>. (NB: Please write name of the aspirant candidate on the backside of the photographs).</p> <p>(ii) One self addressed Post Card. (Candidate should write the name and year of the Examination on the Post Card in addition to his postal address).</p> <p>(iii) Two self - addressed Envelopes of 12cms x 25 cm size, out of which one should contain/affixed postage stamp worth <b>Rs. 15.00</b></p> <p>(iv) Two slips (with 10cm x 05 cm size) indicating name and postal address of the candidate.</p> <p>(v) Self attested copies of all the valid certificates showing Age, Educational Qualifications and Employment Registration Card and Category certificates of those who seek reservation under any of such categories.</p> <p>(vi) Self attested copy of the certificate issued by the CBSE or any other recognized Board of Education, should be attached as proof of age</p>
11	Closing date and time for receipt of the application	<p><b><u>CLOSING DATE :4.30 PM ON 20.08.2014</u></b>  <b>Date &amp; Time for receipt of the application:</b>  <b><u>FROM 01.08.2014 AT 10.00 AM ONWARDS</u></b></p>

**NB:** The number of vacancies shown at Serial No.2 against category is subject to variation due to resultant vacancies.

## **1. ELIGIBILITY CONDITIONS :-**

- a. Applicant must be an Indian national.
- b. All candidates shall be required to apply for the post in the prescribed format irrespective of the fact whether they are registered with the Employment Exchange or not.
- c. The Govt. servant/Departmental candidates must apply through proper channel only.
- d. A list of eligible candidates will be published in "The Daily Telegrams" inviting claims and objections.

## **2. Centre and date of examination:**

The centre of examination will be in and around Port Blair. The date, time and centre of examination will be intimated through Print. Media/Electronic Media/Administration's Website.

## **3. Selection of candidates:**

Selection will be based on the overall merit of written test.

## **4. Documents to be attached with the application:**

- e. Self attested copy of all the following testimonials:-
  - Educational qualification
  - Technical qualification
  - Age proof (x th passed certificate)
  - Live employment registration card
  - OBC /ST certificate
- f. Two copies of recent passport of size (3.5 x 4.5cms) photograph to be attached with the application form.
- g. One self addressed Post Card (candidate should write the name and year of the Examination on the Post Card in addition to his postal address).
- h. Two self addressed envelopes of size 12cms x 25 cms., out of which one should contain/affix postage stamp worth Rs. 15.00.
- i. Two slips (with 10cms x 05 cms size) indicating name and postal address of the candidate.

## **Note:**

- j. Write the name of the aspirant candidate on the backside of the Photographs.

- k. Incomplete or unsigned application or application without supporting documents as per 4(i) as asked therein is liable to be summarily rejected.
- l. Educational/technical certificates should be issued from recognized Board/Institute/Council.

**5. How to apply:**

The application in the prescribed format together with self attested copies of the documents/testimonials addressed to Director of Health Services, Andaman & Nicobar Administration, Port Blair should be dropped in the box kept in office or by post, which should reach the addressee on or before the closing date i.e. 20.08.2014 at 16.00 Hrs.

**6. Admission to the Examination:**

- m. Before submitting her application, the candidate must carefully read the eligibility conditions prescribed for the post and satisfy herself that she fulfils all eligibility criteria prescribed therein.
- n. Admit Card for the written examination indicating the timetable/venue of the examination will be issued to all eligible applicants well in advance.
- o. No candidate will be allowed in the examination hall without Admit Card.
- p. If any candidate does not receive the Admission Certificate (Admit Card) for the examination till 1(one) week before the date of examination, she must immediately contact the Assistant Director (Admn), Directorate of Health Services, Port Blair in person for issue of duplicate Admit Card subject to production of two additional photographs and proof of identity. Failure to do so will deprive the candidate to appear in the Written Examination.

  
(Dr.S.K.Paul)

Director of Health Services

sd/k  
14/7/14

No. 2-44/NVBDCP/Recrut/2014-15/2369  
अण्डमान तथा निकोबार प्रशासन  
ANDAMAN & NICOBAR ADMINISTRATION  
स्वास्थ्य सेवा निदेशालय  
DIRECTORATE OF HEALTH SERVICES  
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पोर्ट ब्लेयर दिनांक 18/2/2014

Copy forwarded to:-

- a. The Deputy Commissioner, North & Middle Andaman District & Nicobar District for wide publicity.
- b. The Director (IP&T), A&N Admn. Port Blair along with a Hindi version of the above vacancy notice with the request to make arrangement for publishing the above vacancy notice in the Daily Telegrams/Dweep Samachar and other local news papers.
- c. The Chief Editor, Daily Telegrams, Govt. Press, Port Blair with the request to publish the above vacancy notice in your esteemed news paper.
- d. The Chief Editor, Dweep Samachar, Govt. Press, Port Blair with the request to publish the above vacancy notice in your esteemed news paper.
- e. The News Editor, All India Radio, Port Blair with the request to broadcast the above vacancy notice in the local news bulletin.
- f. The Station Director, Doordharshan, Port Blair with the request to arrange to telecast the above vacancy notice through Doordharshan news.
- g. The Nodal Officer (IT), Directorate of Health Services, Port Blair with the request to upload the above vacancy notice in the Admn's Website.
- h. The Hindi Translator, DHS Office with the direction to translate the vacancy Notice in Hindi.
- i. Notice Board.

  
Assistant Director (Admn)  
14/2/14

Closing Date:20.08.2014
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**FORMAT****APPLICATION FOR THE POST OF Surveillance Worker/Head Worker IN THE DEPARTMENT OF HEALTH, ANDAMAN AND NICOBAR ADMINISTRATION**

Paste recent passport size photograph duly attested by a Gazetted Officer (with one additional photograph)
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1.	Name in <b>BLOCK LETTERS</b> (as recorded in educational certificate)			
2.	Father's/Husband's name			
3.	Gender			
4.	Marital Status			
5.	Category (Tick appropriate category)	General	O.B.C.	ST
6.	a) Date of birth (as recorded in educational certificate)	Date	Month	Year
	b) Age as on 20.08.2014	Years	Months	Days
7.	Nationality			
8.	a) Education qualification			
	b) Other qualification			
9.	Employment Exchange Card No.			
10.	Are you seeking employment against O.B.C./ST (If so, attached copy of category certificate of respective category)			
11.	Present Address (in block letter)			
12.	Address for communication(in block letter) with contact number			

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I undertake that in the event of any information being found false or incorrect or ineligibility being detected before or after the examination/selection my candidature/appointment is liable to be cancelled/removed.

Place:

(Signature of the applicant)

Date :

(Application not signed by the candidate will be rejected)