

WALK- IN -INTERVIEW for the post of ASSISTANT ENGINEER & TECHNICAL ASSISTANT PURELY on contract basis under Mahatma Gandhi National Rural Employment Guarantee Scheme in North & Middle Andaman District.

SNo.	Designation	No. of Post	Remuneration (Consolidated)	Age	Education Qualifications
1.	ASSISTANT ENGINEER	03	Rs. 16,000/- Per Month	Not above 40 years as on 13/05/2014	I. <u>Essential Qualification:</u> Diploma in Civil Engineering. II. <u>Desirable:</u> a. Degree in Civil Engineering. b. One year Diploma in Computer Application. c. One year experience in the relevant line.
2.	TECHNICAL ASSISTANT	07	Rs. 11,000/- Per Month		I. <u>Essential Qualification:</u> a. Matriculation or its equivalent. b. Two year certificate course in survey from a recognized institution. c. Knowledge in the field of traversing and leveling. II. <u>Desirable:</u> One year experience in the concerned line.

2. JOB DESCRIPTION FOR ASSISTANT ENGINEER:

The incumbent shall work under the direct supervision of concerned Programme Officer or District Programme Coordinator under whom he/she is posted. He/she will be provided Technical support and shall be responsible for:

- Preparation of Estimates for the works taken up under MGNREGA.
- Execution and supervision of MGNREGA works at site.
- Record of entry measurements of works in Measurement Book and its submission to the authorities as required.
- Maintenance of records at site.
- According technical sanction as per powers delegated to an Assistant Engineer in APWD.
- Any other works as assigned by the District Programme Coordinator, MGNREGA or Programme Officer, MGNREGA pertaining to MGNREGA work as and when required under North & Middle Andaman District.

3. JOB DESCRIPTION FOR TECHNICAL ASSISTANT:

- a. Survey of area as per the work requirement for preparation of estimate for MGNREGA works.
- b. Entries in the initial level book, final level book.
- c. Authenticated survey details and measurement sheet to be entered in measurement book.
- d. Any other work assigned by the District Programme Coordinator, MGNREGA or Programme Officer, MGNREGA pertaining to MGNREGA work as and when required under North & Middle Andaman District.

4. DOCUMENTS TO BE PRODUCED AT THE TIME OF INTERVIEW:

- a. Original mark sheets and certificate in support of Educational Qualification, Employment Card, Local certificate, Computer Certificate etc.,.
- b. Original experience certificate(s) specifying NATURE & PERIOD of experience should be produced.
- c. One recent photograph self-attested.
- d. Self-attested copies of Educational Qualification(s) and experience certificate(s) is to be submitted alongwith the application form at MGNREGA HQ Unit, DC's Office, Mayabunder while attending the interview.

5. GENERAL INFORMATION:

- (i) While applying, the applicant should ensure that he/she fulfills the eligibility and other norms and that the particulars furnished by him/her are correct in all respects.

IN CASE IT IS DETECTED AT ANY STAGE OF SELECTION THAT A APPLICANT DOES NOT FULFILL THE ELIGIBILITY NORMS AND/OR THAT HE/SHE HAS FURNISHED ANY INCORRECT/FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACTS(S), HIS/HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS/ARE DETECTED EVEN AFTER SELECTION, HIS/HER ENGAGEMENT ARE LIABLE TO BE TERMINATED WITHOUT ASSIGNING ANY REASON THEREOF.

- (ii) Interested candidates shall be ready to work in remote/hard areas as and when directed and also may have to travel to remote/hard areas as required at their own cost.
- (iii) No accommodation facility will be provided to the selected persons.
- (iv) She/he shall be entitled to 2½ days of leave for every completed month of duty, which can be accumulated but not encashed. Maternity Leave will be granted for 12 consecutive weeks during the contract period with full pay. A certificate from a duly qualified physician indicating estimated time of confinement of fitness to work must be submitted to avail this leave.
- (v) Engagement of Assistant Engineer and Technical Assistant are purely on contractual basis for the period of 11 months which is likely to be extended on mutual consent and this does not confer any right/privilege for regular appointment or continuity of service.
- (vi) No TA/DA shall be payable for appearing in the interview.

6. No individual call letters will be issued for appearing in the interview.

7. INTERVIEW DETAILS:

The walk-in-interview for the post of Assistant Engineer and Technical Assistant will be held on 13.05.2014 from 2:30 PM and 13.05.2014 from 4:00 PM onwards respectively in the Chamber of Deputy Commissioner of North & Middle Andaman District. The candidates are requested to submit the application form in full shape at least one hour before the interview time. The application form not in full shape/ineligible shall be rejected immediately and not to be allowed for interview. For any other information the candidates may contact the MGNREGA Headquarter Unit through Phone No.273017.

(T.Tirumugam)

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उत्तर एवं मध्य अंडमान जिला/North & Middle Andaman