

No. 3-18/2014-CFO/ 610  
पुलिस महानिदेशक का कार्यालय  
**OFFICE OF THE DIRECTOR GENERAL OF POLICE**  
अण्डमान तथा निकोबार द्वीप समूह  
**Andaman & Nicobar Islands**

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Port Blair, dated the 2 / March, 2014

To

1. All Chief Secretaries of UTs & States
2. All Commissioner-cum-Secretaries/Secretaries  
A & N Administration  
Port Blair
3. All Head of Departments/Offices/Central Govt.  
A & N Administration/A&N Islands  
Port Blair

Sub:- Filling of the post of one Sub-Inspector (Fire Service Workshop) in A & N Police Fire Service, Port Blair, A & N Islands - Reg .

Sir,


I am directed to state that one post of Sub-Inspector (Fire Service Workshop) in the scale of Pay of PB-2 9300-34800 + Grade Pay Rs. 4200/- in the establishment of A & N Police Fire Service, Port Blair is proposed to be filled by Deputation (ISTC)/Promotion from the officers of Cental/State Govt./Union Territory.

I request you to circulate the vacancy notice amongst the officers working with various departments in the State Govt./UTs/Universities, recognized Institutions/Public Sector undertaking/ Semi Govt./ Statutory or Autonomous Organizations. The eligibility criteria alongwith the format of the application form for the post of Sub-Inspector (Fire Service Workshop) is enclosed as Annexure -I & II. The filled in application form duly signed by the candidate alongwith certified copies of ACR, integrity certificate and Vigilance Certificate may be forwarded through proper channel to the Chief Fire Officer, Andaman & Nicobar Police Fire Service, Port Blair.

The application in respect of the Officers who are not eligible and the Officers against whom disciplinary/vigilance case is pending or contemplated, need not be forwarded.

The last date for the receipt of applications through proper channel is 20/04/2014.

Yours faithfully

  
**Chief Fire Officer**  
Andaman and Nicobar Islands

Copy to :

1. The Director, IP & T for information and necessary action.
2. The Manager, Govt. Press, Port Blair with the request to publish in the Daily Telegrams for two consecutive days immediately.
3. The Hindi Officer (OL), Hindi Cell, Secretariat, Hindi version of the letter alongwith proforma may be sent Govt. Press for publication.
4. I/c Computer cell with the direction to upload the advertisement in website.

  
**Chief Fire Officer**  
Andaman and Nicobar Islands

**ELIGIBILITY CRITERIA**

Officers of the Central/State Govt./Union Territories

a) i) Holding analogous posts on regular basis in the parent Cadre/Department.

**OR**

ii) With 06 years of regular service in the grade rendered after appointment thereto on a regular basis in the Scale of Pay PB-1 Rs. 5200-20200 + Grade Pay Rs. 2800/-

**AND**

b) Possessing Diploma in Automobile /Mechanical Engineering from recognized university.

(The Departmental Assistant Sub-Inspector (Mechanic) in the Scale of PB-1 Rs. 5200-20200 + Grade Pay Rs. 2800/- with six (06) years regular service in the grade will also be considered alongwith the outsiders and in case, he selected for appointment to the post, the same shall be deemed to have been filled by promotion.)

(The Departmental candidates in the feeder category who are in the direct line of promotion will not be eligible to be considered for appointment on deputation. Similarly, Deputationist shall not be eligible for consideration for appointment on promotion.)

(The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/Department of the Central Govt. shall ordinarily not exceed 3 years. The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date of the receipt of application.)

**Duties and Responsibilities:**

He is the Officer In-Charge of Fire Service work shop. He is responsible for the efficient management of manpower and maintenance of all Fire vehicles/pumps/Equipments etc in A & N Police Fire Service and to conduct regular inspection of all types of vehicles, pumps and equipments in A&N Police Fire Service. He is responsible for timely dispatch of Spare Parts / Items to Inter-Islands Fire Stations and arrange sanction of advance payment for POL meant for Inter-Island Fire Stations. He is also responsible to get the repair of all Fire Vehicles / Pumps / Equipments in time bound manner. In addition to the above, he shall perform duties as per the circular, standing order and lawful instructions of superior officers.

**TERMS AND CONDITIONS:**

1. In addition to pay, the selected persons will be entitled to DA admissible to Govt. Servants of their categories.
2. Special Compensatory Allowance as Admissible under Rules.
3. Rent Free Accommodation subject to general review from time to time or house rent allowance in lieu thereof.
4. Free Sea Passage once in a year for self and family members while proceeding/returning from leave in accordance with the orders in force time to time.
5. LTC as admissible under the rules.
6. Deputation allowance as admissible under rules.
7. Period of deputation :- Not exceeding 03 years
8. He shall be governed by the relevant rules and orders in force from time to time in respect of the govt. Servants of their category serving under the A & N Administration.
9. No uniform will be issued in case of person selected by deputation.

**BIO-DATA PROFORMA**

1. Name and Address in Block letters :
2. Department & Designation :
3. Date of birth (in Christian Era) :
4. Date of retirement under/Central :  
State Government rules
5. Educational Qualification :

Sl. No.	Qualification/ required	Experience	Qualification/ Experience possessed by the officer
01.	Diploma in Automobile /Mechanical Engineering from recognized university.		

6. Please state clearly whether in the light :  
of entries made by you above, you meet the  
requirements of the post.
7. Details of Employment, in chronological:  
order (enclose a separate sheet, duly  
authenticated by your signature, if the  
space below is insufficient)

Office/Instt./orgn	Post held Ad-hoc/regular	From	To	Scale of pay and basic pay	Nature of duties

8. Nature of present employment, Regular:  
/Ad-hoc
9. In case of the present employment is :  
held on Deputation/Contract basis please  
state
  - a) The date of initial appointment
  - b) Period of appointment on deputation/  
Contract
  - c) Name of the parent  
office/organization to which you  
belong.
10. Additional details about present :  
employment. Please state whether working  
under
  - a) Central Govt.
  - b) State Govt.
  - c) Autonomous Organization
  - d) Government Undertaking
  - e) Universities

11. Are you in revised scale of pay? If yes, give:  
the date from which the revision took place  
and also indicate the pre-revised scale.
12. Present Scale of Pay including grade pay :
13. Present Basic Pay :
14. Total emoluments per month (with details) :
15. Additional information, if any, which you  
would like to mention in support of your  
suitability for the post. Enclose a separate  
sheet if the space is insufficient.
16. Whether belongs to SC/ST :
17. Any other information :

Signature of the Candidate  
Address .....

**Certificate**

(To be filled by the authority forwarding the application)

1. Certified that the particulars furnished by the officer are correct.
2. No disciplinary/vigilance case is pending or contemplated against the applicant.

(Sign. & Seal of the Head of Department)