

VACANCY NOTICE

Applications are invited from eligible candidates who possess the required qualifications for filling up a vacant post of Tourist Guide, in the Department of Tourism, A&N Administration, Port Blair.

Name of the Post : Tourist Guide

No. of Vacancy : 01(one) General

Nature of Vacancy : Regular

Scale of pay : PB-1Rs 5200- 20200+GP Rs 2400

Age limit : 18-33 years for male
18-38 years for female
(Relaxable for Govt. Servant in accordance with the instructions or orders issued by the Central Govt. from time to time)

Note : The crucial date of determining the age limit shall be the closing date of receipt of application from the candidate.

Educational Qualifications : **Essential**
Degree of a recognized University or equivalent

Desirable

- (1) Knowledge of places of Tourist interest in A & N Island.
- (2) Knowledge of foreign and Indian language other than mother tongue.
- (3) Certificate or Diploma in Public Relation from Recognized University

Period of Probation, if any : 2 (Two) Years subject to extension further at discretion of authority competent.

Documents required to be enclosed with the application in the format as under :

- (a) Attested copies of each certificate showing the proof of age/Educational Qualification/Employment Exchange Registration Card/Category certificate and other testimonials viz. Marksheet etc.

Contd... 2/-

- (b) 2 (Two) recent passport size photographs
- (c) One self-addressed post-card
- (d) 2 (Two) self addressed envelops of 12cm x 25cm affixing postal stamp for Rs.5.00
- (e) 2 (Two) slips indicating the name & communication address.

NOTE :

1. Only attested copies of certificates to be enclosed with the application and original certificate should not be attached with the application.
2. In-complete or un-singed application is liable to be rejected/cancelled without notice.
3. Intending Candidates are advised to post their application well before the closing date i.e. 1.10.2009, so that the same should reach by the above date.
4. Application should clearly indicate on the envelop for the post to which the application is made and the application completed in all respect in the prescribed form should be sent or directly submitted to the Assistant Director (Admn), Directorate of Tourism, Port Blair latest by 1.10.2009. Application received after the due date will not be entertained under any circumstances and no claim shall be accepted.

Assistant Director(Admn.)

Closing Date : 01.10.09

FORMAT FOR APPLICATION FORM

Application for the post of Tourist Guide in the Department of Tourism, A &N Administration, Port Blair

Affix recent
Photograph
duly attested by
the candidate

1. Name of the Candidate.....
(in BLOCK LETTER as recorded in Educational Certificate)
2. Father's/Husband's Name.....
3. Sex
4. Marital Status
5. a) Date of Birth
(Proof to be attached) Date Month Year
b) Age as on the last
date of the application Date Month Year
6. Nationality
7. Permanent Address
With Phone No. if any
8. Address for communication
With phone No. if any
9. Educational qualification
(Proof to be enclosed)
10. Local Certificate
(Proof to be enclosed)
11. Employment exchange card No.
(Proof to be enclosed)
12. Experience, if any

DECLARATION

I hereby declare that the information given is true, complete and correct to the best of my Knowledge and belief. I understand that in the event of any information being false or incorrect or ineligibility being detected before or after the test/interview/appointment, my candidature/appointment is liable to be cancelled

Place
Date

(Signature of the applicant)