

F.No. 1- 4/ANACS/ Appt/99/Vol IV/ 441
OFFICE OF THE PROJECT DIRECTOR
ANDAMAN & NICOBAR AIDS CONTROL SOCIETY
G. B. PANT HOSPITAL COMPLEX

Port Blair Dated the 5th June
May, 2009

EMPLOYMENT NOTICE

Applications are invited from eligible candidates whose names have been registered with the Employment Exchange for filling up of one post of Assistant Director (Publicity/Doc/Condom) on contract basis in the Andaman and Nicobar AIDS Control Society, Port Blair. The consolidated remuneration has been fixed at Rs 15,000/- to 20,000/- per month. The age limit prescribed for the aforesaid post is 62 years. The educational qualification and experience required for the post as per guidelines of National AIDS Control Organization are:

1. Bachelor's Degree & PG Diploma in Mass Communication / Public Relations from a recognized university / institute.
2. Minimum 05 years experience in the field of development / health communication including planning and implementation of Information, Education & Communication (IEC) campaigns and developing social mobilization campaigns.
3. Desirable: Preference would be given to candidates with experience in documentation of data on communication activities and with practical experience of handling work relating to developmental communication in health or related sectors, preparation of audio visual aids and display material in a responsible position. Ability to develop nation-wide IEC packages/strategies and liaise with govt and private sectors and knowledge of AV media and proficiency / handling audio-visual aids for training purposes. Knowledge of modern training techniques and working knowledge of local language.

Key functions:

- Assist in preparation of Annual Acton Plan as per IEC strategy under National AIDS Control Program – III and ensure its implementation.
- Assist in organizing development of IEC materials, its dissemination and availability at different service points.
- Liaison with NRHM for possible convergence in dissemination of messages.
- Sensitize and engage media and health journalists on issues pertaining to HIV-AIDS.
- Assist in advocacy of different stakeholders such as political leaders, panchayats and other key influencers.
- Undertake supervisory field visits to monitor and evaluate IEC programmes.
- Ensure production and dissemination of SACS newsletter.
- Any other activity related to IEC as assigned from time to time.

Interested candidates fulfilling the above requirements may apply to the Project Director, A & N AIDS Control Society, GB Pant Hospital Complex, Port Blair – 744101 latest by **10th July 2009** enclosing Xerox copies of educational certificates, proof of age, employment registration certificate and one passport size photograph affixed on the right side of the application.

1. The date of written examination and interview will be informed in due course by publishing notice in The Daily Telegrams / other electronic media.
2. Candidates shall be present one hour before the commencement of written test for verification of certificates etc.
3. No separate call letters will be issued to the candidates.
4. In the event of any changes, the same will be informed by publishing notice in The Daily Telegrams / other electronic media.


Project Director